



**REPUBLIC OF NAMIBIA**

**MINISTRY OF AGRICULTURE, WATER AND LAND REFORM**

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Ministry of Finance and Public Enterprises  
Procurement Policy Unit  
Private Bag 13295  
**WINDHOEK**

Dear Mr Phineas Nsundano

**RE: SUBMISSION OF QUARTER ONE (1) RETURN ON PROCUREMENT ACTIVITIES FOR THE 2024/2025 FINANCIAL YEAR.**

1. The above subject matter refers.
2. Kindly receive the Quarter One (1) report of the Procurement activities for the Ministry of Agriculture, Water and Land Reform (MAWLR), **Vote 37**. For **Vote 38**, no awards have been made in Quarter one (1). The submission is in line with **Regulation 8(5)(c)** of the Public Procurement Regulations.

Yours sincerely

  
.....  
Ndiyakupi Nghituwamata (Ms)  
**EXECUTIVE DIRECTOR**



*All official correspondence must be addressed to the Executive Director*

MINISTRY OF AGRICULTURE, WATER AND LAND REFORM

QUARTER ONE (1) RETURN ON PROCUREMENT ACTIVITIES 2024/2025 FY

(a) Procurement No.	(b) Procurement Description	(c) Category	(d) Updated Estimated Cost Method (N\$)	(e) Procurement Method (OAB, RB, RFQ, RFP etc.)	(f) Date Bidding Document Issued (dd/mm/yyyy)	(g) Closing Date of Bids (dd/mm/yyyy)	(h) No. of Bidder Invited (for RB, RFQ, RFP and SVP only)	(i) No of SMEs Invited (for RB, RFQ, RFP and SVP only)	(j) No. of Responsive Bids (for all procurements)	(k) Procurement reserved in terms of the Local Sourcing Directive	(l) Date Contract Awarded (dd/mm/yyyy)	(m) Name of Successful Bidder(s)	(n) Category of Successful Bidder	(o) Contract Value Approved (N\$)
GDP/3/-02/2024	Procurement for the supply and delivery of plant health supplies surveillance materials	G		DP	10-Jun-24	14-Jun-24	NA	NA	1	Directive N	16-Jul-24	NEDIVA Trading CC	SME	2,158,107.25

Total Amount Spent (Procurement): 2,158,107.25

Total Amount Spent:	
Total No of Contract Awarded to SMEs:	
Total Amount Paid to SMEs:	2,158,107.25

Category: CS-Consultancy

Procurement Method: DP = Direct Procurement, EP = Emergency Procurement, ONB = Open National Advertised Bidding, OIB = International Open Advertised Bidding, RB = Restricted Bidding, RP = Request For Proposal, RFQ = Request For Sealed Quotations, SVP = Small Value Procurement, EPE = Execution by Public Entities, ERA = Electronic Reverse Auction

Category of Successful Bidder: FF= Foreign Firm, LNF = Large National Firm, SME = Small and Medium Enterprise, PE = Public Entity

Prepared by: Head of PMU: Mr. Mwela Lutaka  
Phone No. 061 2965339/0811413004  
Signature:  Date: 29/07/2024

Approved - Accounting Officer (Name): Ndjyakupi Njithuwamete (Ms.)  
Signature:  Date: 29/07/2024

